



RI SALES PERMIT

INFORMATION

CONTACT INFORMATION

Primary

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Secondary

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APPLICATION PACKAGE

1) Application Form – RI Department of Health

- Market (cash register) permit** (On-farm sales)
www.health.state.ri.us/environment/food/newest/applications/MRK_CASH_REGISTERS.pdf
- Retail Peddlers permit** (Farmers market sales)
www.health.state.ri.us/environment/food/newest/applications/MRK_FOOD_PEDDLER.PDF
- Wholesale permit** (Restaurant sales)
www.health.ri.gov/environment/food/newest/applications/FOOD_WAREHOUSE.PDF

2) Application Fee

Application fees are not pro-rated. The full amount is due no matter what time of year the application is submitted. Permits must be renewed by September 31 each year.

- Market (Cash Register) - \$120
- Retail Peddlers - \$100

3) Operational Plan – RIRLA form

APPLICATION PROCESS

1. Download and fill out the appropriate applications from the RI Department of Health website.
2. Fill out the Operational Plan document.
3. Review the “RI DoH Permits_Requirements” document and prepare the on-site location for inspection.
4. Contact Scott Marshall at RI Division of Agriculture to schedule a site visit or for assistance with the Department of Health applications(s) or Operational Plan.
5. When the Inspector comes to the farm have the meat storage/sales location ready (including meat in the freezer). If the Inspector gives a provisional approval the farm will be able to make sales according to the license provisionally granted.
6. Send completed packet (Operational Plan, Dept. of Health application and application fee) to: RI Dept. of Health, Office of Food Safety, Room 203, Three Capitol Hill, Providence, RI 02908

RI Department of Health **Permits must be renewed by September 31st each year**, at which time the application fee is due.

RESOURCES

RI Department of Health - Retail Food Resource page

http://www.health.state.ri.us/environment/food/retail/retail_food.php